



COVID-19 PROTOCOLS – STUDENTS

LETTER OF AGREEMENT

RE: FALL 2021 ART EDUCATION SEMESTER

Between: **STUDENT NAME** hereby “Student”

And: **Oxygen Art Centre**

Thank you for your continued support of Oxygen Art Centre throughout the ongoing pandemic. We are committed to creating safe and responsible measures for our Fall 2021 Education programming. This Letter of Agreement outlines Oxygen Art Centre’s requirements for the Fall 2021 Art Education Semester, including in person classes protocol, which specifically outlines Student responsibilities and organizational protocols.

If you agree to the following terms, please **return this letter signed** to Natasha Smith, Education Coordinator at your earliest convenience. If you would like to discuss any of the following terms, please **contact us** as soon as possible.

On Site Protocols:

Oxygen Art Centre COVID-19 Vaccination requirements for instructors and students: at least one dose of a COVID-19 vaccine is required for in person classes. All participants and instructors must be fully vaccinated by 24 October 2021.

Please find more information regarding proof of vaccination here:

<https://www2.gov.bc.ca/gov/content/covid-19/vaccine/proof>

In light of limitations on public gatherings, Oxygen will not be hosting opening receptions or in person artist talks for the time being; however, our in gallery presentations will be supplemented with online engagement opportunities and small in person art classes.

For the next while, the in-gallery and in-class experience will be a bit different. The following protocols will be in place beginning **25 August 2021**. Students will be notified of any updates to the following protocols as soon as possible, via email.

Facility Protocols:

- **Hand Sanitizer** will be available to all visitors at the front door. We ask all visitors to use the provided hand sanitizer prior to entering the centre.
- **Health Declaration:** Instructors and Students will be asked to sign-in at the front door.
- Practice **Social Distancing:** Ensure 2 metres (at least 6'6") away from any other individual.
- **Face mask or face covering is mandatory** when inside the centre.
- Maximum occupancy: **6-8 people** indoors including Instructors. Please be mindful of other visitors before entering the gallery. Instructors will be responsible for managing capacity throughout class duration.
- Front door and windows will remain open during class duration, weather permitting. Oxygen will also have an air purifier on site for use.

Student Protocols:

- All Students must **stay home** if feeling ill and/or if sharing a residence with someone who is ill and/or experiencing COVID-19 related symptoms. Instructors will ask students to leave the facility if they are exhibiting signs of illness.
- Cleaning: Oxygen Art Centre has hired a professional cleaning company to conduct a thorough cleaning in-between classes. There will be additional cleaning supplies available to students to clean surfaces if they require them.
- Students are expected to **respect and fulfill Oxygen Art Centre's COVID-19 Prevention Protocols** in order to ensure the safety of our community.

In case of closure due to pandemic:

Due to the nature of the ongoing pandemic **it is possible that Oxygen Art Centre will be required to cancel or postpone scheduled art classes at any time.**

Students will be contacted via e-mail by Oxygen's Education Coordinator regarding any potential closure. We will attempt to give at least 24-hour notice, but due to regional, provincial, and national protocols there is a possibility that closure will occur at any time.

Students will be notified within two (2) days of closure via email by Oxygen's Education Coordinator to make necessary arrangements for cancellation and refunds or postponement of class(es), according to Oxygen's organizational pandemic protocols.

Signage will be installed on site to ensure that all students are notified of the closure and the subsequent cancellation or postponement of their class.

Updated August 2021

We are committed to reducing the spread of COVID-19 in our community and thank you in advance for your continued support.

Please consult Oxygen's organizational COVID-19 Prevention Protocols attached with this letter. Protocols can also be found on Oxygen's website and on site.

If you have any questions about your responsibilities as a Student, please contact:

Natasha Smith, Education Coordinator
education@oxygenartcentre.org