



ANNUAL GENERAL MEETING

NELSON FINE ART CENTRE SOCIETY (OXYGEN ART CENTRE dba)

Tuesday, November 21, 2023, at 5:00 PM

MEETING DOCUMENTS

(Text Only)

FISCAL YEAR 2022 – 2023
(June 30, 2022 – July 1, 2023)



Nelson Fine Arts Centre Society
(DBA Oxygen Art Centre)
Annual General Meeting
November 21th, 2022 at 7pm
Held on Zoom

In Attendance:

E.D.: Julia Prudhomme,
Staff: Natasha Smith, Megan Quigley

Board Members: Anita Levesque, Carol Wallace, Brian Lye, Chelsey Freyta, prOphecy sun, Alison Talbot-Kelly, Gabby Asbell, Laurryn Asbell and Samonte Cruz

Regrets: Vance Wright

Public: Marilyn Lee, Suzanne Simoni, Deb Thompson, Anthony Sanna, Cam Whitehead, Christine Wallace, Laurel Terlesky, Marcus Denomme and Rocio Graham

1. Call to Order: by Chair Anita Levesque 7:07pm
2. Territorial Acknowledgement
3. Approval of the 2022 AGM Agenda:
Motion that the agenda be approved
Moved –Alison Talbot-Kelly
Seconded –Brian Lye
Carried
4. Approval of the 2021 AGM Minutes:
Motion that the 2021 AGM Minutes be approved
Moved-Brian Lye
Seconded-Anthony Sanna
Carried
5. Financial Reports- Read by Alison Talbot-Kelly:
See Financial Report 2021-2022

Motion to Approve Financial Report
Moved-Carol Wallace
Seconded- Chelsey Freyta
Carried

6. **Motion** to approve Susan Bernhardt as the bookkeeper for Oxygen Art Centre for fiscal year 2022-2023
Moved- Alison Talbot-Kelly
Seconded- prOphecy sun
Carried

7. Board Chair Report by Anita Levesque
See AGM Annual Report 2021-2022 for Board Chair Report

8. Executive Director's Report by E.D. Julia Prudhomme
See AGM Annual Report 2021-2022 for E.D. Report

9. Education Report by Education Coordinator Natasha Smith
See AGM Annual Report 2021-2022 for Education Report

10. Research Assistant Report by Megan K.H. Quigley
See AGM 2021-2122 Research Assistant Report

11. Board Elections

Board Members Stepping Down:

Brian Lye, prOphecy sun, Laurryn Asbell and Vance Wright

Call for nominations for new board members from the floor:

Marilyn Lee nominated by Carol Wallace

Suzanne Simoni nominated by Brian Lye

Laurel Terlesky nominated by Alison Talbot-Kelly

Motion to elect interim directors Chelsey Freyta and Alison Talbot-Kelly as Board Members for 2 year term

Motion to accept Marilyn Lee, Suzanne Simoni and Laurel Terlesky onto the Board for a 2 year term

Moved- Brian Lye

Seconded- Deb Thompson

Carried

12. AGM Adjournment

Moved- Alison Talbot -Kelly
Seconded- Carol Wallace
Carried

AGM meeting adjourned at 7:56

Oxygen Art Centre AGM- 2023 Board Report

Thank you for attending Oxygen's 2023 AGM. Below are the years highlights of Board activities:

Board Training

Board Training with PeernetBC (a non-profit organization that provides training, resources and support to peer-led initiatives)

- The board participated in 2 sessions: May and September.
- Learned about our group's collective strengths and needs and different levels of power.

The board is currently working toward methods to decolonize our meeting structure and decision making processes. An example of this is having Co-chair positions rather than one chair, which is what we have been experimenting with this last year.

Committees

Fundraising Committee has been working toward developing an education scholarship fund for marginalized artists in our community.

- Scholarship Fund -[hope to find out soon!](#)

Exhibition and Residency Committee

- Reviewed over 120 submissions in the spring! Double from the year before.
- Quality work, excited to share upcoming exhibitions with the community.
- Thank you to everyone in the exh/res committee for their colossal amount of time reviewing the submissions!

Facilities Committee

- Oxygen continues to explore expansion opportunities in the community. Ideally for a full-time gallery space and of course, more storage. Nothing to report at this time.

Youth Committee

- Efforts being integrated into the Youth Education Programming Rock/Paper/Scissors and the upcoming Youth Retreat.
- Gabby Asbell has been Oxygen's Youth Chair for 2 years.

Board Composition

Outgoing Board Members:

- We would like to thank former and outgoing board members: Anita Levesque and Chelsey Freyta, who resigned early in the year, and Suzanne Simoni, who stepped down this summer. Samonte Cruz has completed their 2 year term and will not be continuing

an additional term. Thank you all! We are very grateful for your generous contribution of time to the centre.

Up for election / Re-election:

- We would like to welcome and introduce Christine Wallace, who was appointed to the board in June and is up for election for her first term. We are delighted to have you on board!
- Although Gabby has been with us for 2 years as Youth Chair, now that she is 18, she will be up for election for her first term as an official director.
- Carol Wallace (secretary) is currently up for re-election for her third term.

Continuing Directors:

- Board members Marilyn Lee (Treasurer), Laurel Terlesky and Alison Talbot-Kelly are mid-term and will be continuing as directors in the upcoming year. Thank you for your continued dedication to Oxygen!

With our online Membership forms, people have been letting us know (in the volunteer opportunities section) if they are interested in participating in board of Director or Committee work with Oxygen. This has been a great way to get to know and welcome new directors, often new to the community, rather than just relying on who knows who in the area. That being said, we are currently looking for new directors, so please reach out if you or anyone you know may be interested.

Staff

Thank you to our Research Assistant- Megan K.H. Quigley, our summer Gallery Assistant-Daniel Reilly and summer Education Assistant- Gabby Asbell.

Thank you Natasha Smith for your continued dedication and enthusiasm as Education Coordinator. Natasha is always working to improve educational programming at Oxygen and the quality and diversity of courses offered is outstanding!

Julia Prudhomme, our Executive Director, continues to impress and amaze us all with her talents and skills as grant writer, programmer, curator, researcher and communicator extraordinaire, all while working on her PhD!!! We are very, very fortunate to have you at Oxygen and look forward to another year of incredible programming. Thank you Julia!

Lastly, we would like to extend our appreciation to all our volunteers, members, students and donors, who are an integral part of the centre. We look forward to sharing another great year of experimental, engaging and inclusive programming with you!

Carol Wallace
Alison Talbot-Kelly



ANNUAL GENERAL MEETING

Tuesday, November 21, 2023, at 5:00 PM

EXECUTIVE DIRECTOR REPORT

Prepared by Julia Prudhomme

FISCAL YEAR 2022 – 2023

For me, the 2022-2023 year at Oxygen Art Centre can only be characterized as the concentric spiral of a whorl. Reaching backwards while looking ahead, this year was marked by research and collaborations that sought to dig into the ground. Following María Puig de la Bellacasa's call to reclaim care, I too acknowledge the "poisons in the ground that we inhabit rather than expecting to find an outside alternative, untouched by trouble, a final balance—or a definitive critique" (in *Matters of Care*, 2017, p.11).

With this, the artist-run centre established a ground—a ground to enact feminism(s) as an instituent practice; a foundation to counter colonial, patriarchal infrastructures. Through reciprocal practices Oxygen commits to the everyday work of radical care. By reclaiming care, we acknowledge the complexities of our positions as a public contemporary art organization that contributes and responds to social, environmental, and political ecologies. This work is critical as a non-profit artist-run centre to foster decolonial, post-capitalist relations within contemporary art programming and research contexts. Oxygen Art Centre's ground attends to intersectional feminist and queer concerns of interdependency by enacting a politics of care across all aspects of our operations.

In the (back)ground, this work begins with policy development and research. Initiated by Research Assistant Megan K. Quigley, her research resulted in Oxygen's Accessibility Action Plan and new protocols for the Exhibition & Residency submission guidelines, as well as composing and designing a welcome package for visiting artists and collaborators. Alongside such foundational work, Oxygen's staff and board engaged in anti-oppression and decolonial training to establish non-hierarchical ways of relating and making decisions collectively. This work is ongoing and is made possible by multi-year funding supports and the ongoing support from regional funders and corporate and private donors.

This (back)ground work permeates and deeply informs the fore(ground) that is Oxygen's programming. This year we concluded the co-curated exhibition-led project *dig a hole in the garden* and later shared the resultant catalogue with writing by mg hamilton, Astrida Neimanis, SF Ho, and Megan K. Quigley, and artistic contributions from Christina Battle, Chris Dufour and Alexis Hogan, featuring screen-printed dust jackets by Marcus Dénomme. We then welcomed Lucie Chan as artist-in-residence to activate her drawing installation, *How to Be 57*. During her residency Lucie interviewed community members on their experiences of racialized violence, which contributed to the exhibition and future installations. In the exhibition catalogue that followed, Dr. Sue Shon situates the aesthetic materiality of Lucie's practice as a radical kinship with inherited legacies of colonial subjugation for Black, Indigenous, and migrant peoples in her essay response. These concerns extended into Vance Wright's residency in which the two-spirit reconnecting member of the Tl'azt'en Nation who was born on the traditional territories of the S'inix't Nation returned to the region to disentangle such forms of inheritance through the concepts of trace and portals. The resulting exhibition, *Tracelines* brought together new and existing works by the emerging artist. Like the gelatin window clings by Shannon Garden-Smith for the *dig* exhibition, each project temporarily held matter in an exchange of give and take among collaborators and visitors—suspended in light.

We continued whirling, coiling, spiraling along these lines with adjunct programming that included school tours, talks, and events such as the public talk and workshop series *whorl* with Nadia Chaney and Zoe Kreye, which sunk deeper into somatic embodied practices, and the Author Reading Series, which featured Joshua Whitehead, Kaitlyn Purcell, Kathy Freidman, Erin Robinsong, Canisia Lubrin, Jessica Johns, and students from Leesa Dean's creative writing class at Selkirk College. Taking place predominantly online as we began re-introducing in-person programming, Oxygen's adjunct programming connected us across distance and time, stories and practices.

Evidenced throughout Oxygen Art Centre's constellation of (back)ground and fore(ground) and everything in between is the work, play, curiosity, and care of the humans that make it all possible. Many thanks to Education Coordinator Natasha Smith for her expertise and kindness, and for our epic chats. To our all too temporary staff, Megan Quigley, Eija Loponen-Stephenson, and Ayal Heinrichs. To our contract workers, Brian Lye, Deborah Thompson, Jaymie Johnson, Thomas Nowaczynski, Keiko Lee-Hem, and Kenton Doupe. To our incredible volunteers, board of directors, and members. I am humbled to collaborate, work with, and learn from the incredible people that unsettle and remake Oxygen's ground every day. *Thank you.*



ANNUAL GENERAL MEETING

Tuesday, November 21, 2023 at 5:00 PM

EDUCATION COORDINATOR REPORT

Prepared by Natasha Smith

FISCAL YEAR 2022 – 2023

The 2022/23 Fiscal year for OAC's Education Programming was a great success and signaled renewed interest in the organization's arts education programming as we moved out of the pandemic.

Highlights:

- Oxygen engaged 85 participants in programming in the Fall of 2022 and 142 participants in the Spring of 2023, compared to 35 in the Spring 2022 and 19 in the Fall 2021.
- OAC education programming expanded to offer further community orientated affordable art classes and received CKCA funding to facilitate a new community art-making series entitled Lost Cat!
- OAC received additional funding for new youth programming this fiscal year from The Urban Systems Foundation and the Nelson & District Credit Union to support youth courses and two new youth scholarships.
- OAC received CKCA minor capital funding to purchase additional education equipment to support the new and expanding programming.

Youth Programming

Drawing on instructor and student feedback from the first Rock/Paper/Scissors offered in the Fall of 2022 and with input from OAC Youth Chair Gabby Asbel, we have refined the plan for the Fall 2023 youth programming to create an improved, integrated course structure. The new iteration features team teaching among the instructors in contemporary art practices and the addition of a new program entitled, WORM /HOLE, which is dedicated for an older age range.

OAC received \$2,500 from The Urban Systems Foundation and \$1,750 from the Nelson & District Credit Union to support this new youth programming. The organization is so grateful for this support!

Oxygen Art Centre recognizes that some young artists face systemic barriers that may cause economic hardship, which disproportionately affects historically marginalized people. In order to ensure access to Oxygen's arts education programming, and with financial support from the The

Urban Systems Foundation and the Nelson & District Credit Union, we offered two scholarships to youth in financial need, with priority to 2SQTBIPOC youth living in the Columbia Basin region.

New Partnerships and Community Programming in 2023

In early 2023 we partnered with the Polka Dot Dragon Arts Society to offer lantern making community workshops (offered at a very affordable \$10 fee that includes art materials) and also a sculptural lantern making workshop that was part of the regular semester programming. The Arts Society provided the materials for all workshops. This programming encouraged participants to create their own lantern and then bring it to the Polka Dot Dragon Lantern Festival that took place on Saturday, February 11th at Lakeside Park.

Further community programming introduced in 2023 includes Art Speak – Peer to Peer Work Sharing facilitated by Emilie Leblanc Kromberg. This new series invites artists of all disciplines (professional or not) to share their work in a safe space and engage in contemporary art dialogue with other open-minded art loving individuals. We have expanded the amount of life drawing and figure painting in 2023 as the demand for this programming was very clear as we had large waitlists for the 2022 fall semester series. We are excited to be collaborating and offering further affordable, accessible community art engagement opportunities moving forward

I would like to acknowledge the amazing support and work of Executive Director Julia Prudhomme. I feel privileged to be working closely with such an innovative, caring and progressive manager. With shared dedication we are constantly working to actively support our faculty and student base and further develop the Oxygen education programming and including new inclusive educational opportunities. I feel I am positively challenged to grow and advance in my work, which is exciting and renews my commitment to this position and working hard for Oxygen Art Centre moving forward.

Adult Education Fall 2022 Semester:

Course Title	# of Students	Instructor Fee	Tuition
Hiking Sketch Club with Jaymie Johnson	7	\$308.00	\$651.00
Extraordinary in the Ordinary II with Deborah Thompson	5	\$1,024.00	\$1,710.00
Fragmented Forms in Creative Nonfiction with Rayya Liebich	10	\$352.00	\$950.00
Balkan Choir with Bessie Wapp	11	\$704.00	\$2,650.00
Writing Through Doubt with Susan Andrews Grace	7	\$528.00	\$942.50
Introduction to the Actor's Process with Val Campbell	6	\$264.00	\$800.00
INK with Jim Holyoak	7	\$974.00	\$1,662.00
Taking the Next Step: Diving Deep into the Actor's Work with Val Campbell	5	\$286.00	\$450.00
Introduction to Still Life Painting with Catherine McIntosh	4	\$710.00	\$840.00
Photographing Artwork with Jeremy Addington	5	\$223.00	\$400.00
DIY 16mm Film Processing + Intro to Bolex Camera with Brian Lye	4	\$395.00	\$360.01
Lino Printing – Reduction Technique with Myra Rasmussen	8	\$201.00	\$520.00
Life Drawing	6		\$40.00
TOTAL	85	\$5,969.00	\$11,975.51

Adult Education Spring 2023 Semester:

Course Title	# of Students	Instructor Fee	Tuition
Butterfly Lantern Workshops	47	\$0.00	\$235.00
Sculptural Lantern Making with Myra Rasmussen	6	\$245.00	\$450.00
Art Speak - Peer to Peer Work Sharing	6	\$200.00	\$240.00
Moth Catchers with Jim Holyoak	10	\$440.00	\$597.36
Writing What We Love with Susan Andrews Grace	5	\$440.00	\$600.00
The Fantastical Futures: Drawing from the Imagination with Deborah Thompson	8	\$553.00	\$850.00
Figure Drawing #1 (no instruction)	6	\$360.00	\$360.00
Beginner Drawing with Catherine McIntosh	7	\$829.50	\$1,179.00
Solo Performance with Bessie Wapp	3	\$528.00	\$690.00
Painting from a Model #1	6	\$105.00	\$210.00
Painting from a Model #2	4	\$105.00	\$140.00
Figure Drawing #2 (no instruction)	6	\$360.00	\$360.00
Art Speak - Peer to Peer Work Sharing #2	6	\$200.00	\$200.00
Low-tech Printmaking	7	\$553.00	\$1,008.00
Lino	6	\$245.00	\$424.00
Magic of Memory	9	\$352.00	\$855.00
	142	\$5,515.50	\$8,398.36

NELSON FINE ARTS CENTRE SOCIETY
(dba Oxygen Art Centre)

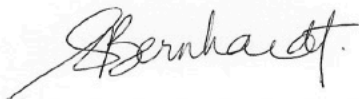
FINANCIAL STATEMENTS
(unaudited)

June 30, 2023

On the basis of information provided by the Society, I have compiled the statement of financial position and the statement of operations of the Nelson Fine Arts Centre Society (dba Oxygen Art Centre) as at June 30, 2023.

I have not performed an audit or review of these financial statements, and accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

A handwritten signature in black ink that reads "Bernhardt." The signature is written in a cursive style with a long, sweeping underline that extends to the left.

Susan M. Bernhardt, B.Comm (Honours)
Nelson, BC
September 18, 2023

NELSON FINE ARTS CENTRE
(dba Oxygen Art Centre)

Statement of Financial Position (unaudited)
 As at June 30

	2023	2022
Assets		
Current Assets		
Cash	\$ 31,264	\$ 36,233
Restricted Cash (Note 2)	135,555	150,650
Accounts Receivable	2,994	577
Prepaid Expenses	1,920	3,142
	<u>171,733</u>	<u>190,602</u>
Capital Assets (Note 3)	28,666	24,029
Total Assets	<u><u>\$ 200,399</u></u>	<u><u>\$ 214,631</u></u>
Liabilities		
Current Liabilities		
Accounts Payable	\$ 13,472	\$ 13,568
Unearned Revenue	672	-
Deferred Contributions (Note 4)	122,083	137,082
Deferred Contributions - Capital (Note 4)	28,638	23,969
	<u>164,865</u>	<u>174,619</u>
Net Assets		
Net Assets Invested in Capital Assets	27	60
Unrestricted Net Assets	<u>35,507</u>	<u>39,952</u>
	<u>35,534</u>	<u>40,012</u>
	<u><u>\$ 200,399</u></u>	<u><u>\$ 214,631</u></u>

Approved by the Directors:

 _____ Director

Marilyn Lee _____ Director

Marilyn Lee

NELSON FINE ARTS CENTRE SOCIETY
(dba Oxygen Art Centre)

Statement of Operations (unaudited)

For the Year Ended June 30

	2023	2022
Revenue		
Grants (Note 5)	\$ 170,788	\$ 230,336
Grants - Capital (Note 5)	5,482	8,040
Government Assistance	-	2,296
Education Class Fees (Note 6)	28,641	8,803
Event Series Donations & Fees	121	406
Fundraising and other	2,516	1,978
Donations	4,846	4,254
Memberships	650	1,070
Interest & Rebates	209	44
	<u>\$ 213,253</u>	<u>\$ 257,227</u>
Expenses		
Visual Arts - Exhibitions	\$ 40,826	\$ 95,557
Adult Education Programs	15,388	7,248
Presentation & Event Series	8,325	11,262
Youth Arts Education & Projects	1,242	13,403
Accounting & Legal	2,883	2,774
Advertising & Promotion	3,633	2,674
Amortization	5,516	5,942
Bank Charges	560	292
Insurance, licenses and dues	3,326	1,595
Office Equipment & Supplies	5,031	2,790
Professional Development	710	264
Rent	14,104	12,764
Repairs & Maintenance	3,497	2,684
Telephone	1,636	1,040
Utilities	1,846	1,554
Payroll Expenses	109,209	98,357
	<u>\$ 217,732</u>	<u>\$ 260,200</u>
Excess of revenue over expenses (deficit)	<u>\$ (4,479)</u>	<u>\$ (2,973)</u>

NELSON FINE ARTS CENTRE SOCIETY
(dba Oxygen Art Centre)

Notes to Financial Statements
(unaudited)

June 30, 2023

1. Summary of Significant Accounting Policies

Capital Assets

Capital assets are recorded at cost. Amortization is calculated on the declining balance basis at the following annual rates:

Library	20%
Office furniture & equipment	20%
Program equipment	20%
Signs	20%
Computers	55%
Leasehold Improvements	10%

The provision for amortization is reduced by one-half in the year of acquisition and no amortization is recorded in the year of disposition.

Goods and Services Tax

Goods and services tax is recoverable at a 50% as a rebate. The unrecoverable portion is recorded as an expense.

2. Restricted Cash

A portion of the Society's cash is externally restricted by the respective funding agencies. Any funds, which are not expended in accordance with the provisions of the funding agreements, must be returned to the respective funding agencies. The Society records these funds as restricted cash and a corresponding liability for future expenditures is included in deferred contributions as disclosed in Note 4.

3. Capital Assets

	2023 Cost	2023 Accum. Amort.	2022 Cost	2022 Accum. Amort.
Library	\$ 500	\$ 500	\$ 500	\$ 500
Office Furniture & Equipment	6,639	3,911	6,639	3,228
Program Equipment	11,490	6,291	11,490	4,991
Signs	757	592	757	551
Computer	10,523	7,069	6,802	5,122
Leasehold Improvements	23,319	6,199	16,889	4,655
	<u>\$ 53,228</u>	<u>\$ 24,562</u>	<u>\$ 43,077</u>	<u>\$ 19,048</u>
Net book value	<u>\$ 28,666</u>		<u>\$ 24,029</u>	

4. Deferred Contributions

Deferred contributions represent unspent externally restricted funding which are for the purposes of providing programming for children, youth and adult and other special projects in future periods. The changes in deferred contributions balance for the period are as follows:

	2023	2022
Balance, beginning of year	\$ 161,051	\$ 248,871
Additional Grants Received - Operating	155,789	147,454
Additional Grants Received - Capital	10,151	3,102
Amount recognized as revenue in the year - Operating	(170,788)	(230,336)
Amount recognized as revenue in the year - Capital	(5,482)	(8,040)
Balance, end of year	<u>\$ 150,721</u>	<u>\$ 161,051</u>

Deferred contributions at year end relate to grants from the following organizations:


BCAC - Operating Grant	\$ 25,200	\$ 24,000
BCAC - Resilience Supplement	19,719	40,000
BCAC - Accelerate Grant	3,600	-
BCAC - Arts Impact Grant	-	11,157
BC Community Gaming	-	6,000
Canada Council for the Arts	56,440	14,000
Columbia Basin Trust	-	7,000
Columbia Kootenay Cultural Alliance	11,014	-
Osprey Community Foundation	-	5,000
Nelson Home Building Centre (20th Anniversary)	-	1,000
Nelson & District Credit Union	1,685	-
Regional District of Central Kootenay	4,425	-
United Way	-	2,300
Vancouver Foundation	-	25,700
Young Canada Works	-	925
	<u>\$ 122,083</u>	<u>\$ 137,082</u>

Deferred contributions at year end related to capital expenditures and matched to amortization are from the following organizations:

BCAC Infrastructure Grant	\$ 4,102	\$ 5,578
BCAC - Resilience Grant	6,109	-
Columbia Basin Trust - Capital	3,958	5,165
Columbia Kootenay Cultural Alliance - Capital	14,469	13,226
	<u>\$ 28,638</u>	<u>\$ 23,969</u>

5. Grants Recognized (Current and Capital)

	2023	2022
BC Arts Council	\$ 24,000	\$ 25,740
BC Arts Council - Early Career Development	-	23,046
BC Arts Council - Pivot Program	-	15,580
BC Arts Council - Arts Impact Grant	11,157	7,443
BC Arts Council - Resilience Supplement	40,000	38,000
BC Infrastructure Grant	-	-
BC Community Gaming	6,000	13,175
Canada Council for the Arts	17,561	26,000
Canada Summer Job Grant	4,378	-
Columbia Basin Trust	7,000	-
City of Nelson - RDCK - CIP	8,274	8,734
Columbia Kootenay Cultural Alliance	13,072	52,272
Lion's Club	-	-
Osprey Community Foundation	5,000	6,500
Nelson & District Credit Union	65	-
Strategic Giving	252	-
United Way	2,300	2,700
Vancouver Foundation	25,700	4,760
Young Canada Works	6,029	6,386
	<u>\$ 170,788</u>	<u>\$ 230,336</u>
BCAC - Infrastructure Grant	\$ 1,476	\$ -
BCAC - Resilience Grant	321	-
Columbia Basin Trust - Capital	1,207	-
Columbia Kootenay Cultural Alliance - Capital	2,478	3,102
	<u>\$ 5,482</u>	<u>\$ 3,102</u>

Signature: 

Email: marilynmllee@gmail.com